

# Read This First

## **REPORTING OPTIONS**

There are three emissions reporting options available for this 6-month transitional period:

- A new web-based emission reporting system that can be accessed through an internet browser at <http://www.aqmd.gov/aer/aer.html>
- The AER Emissions Reporting Software (available for download from <http://www.aqmd.gov/aer/aer.html> and included in the reporting package CD), or
- The Paper Forms (Last time to accept papers)

The enclosed CD contains the Emission Reporting (AER) software and all the forms, instructions, and guidelines in PDF format, which can be viewed and printed.

You are encouraged to use one of the two reporting software options to prepare your report. The benefits of using either tool include:

- Streamline the reporting process,
- Reduce calculating errors,
- Save time, and
- Data is automatically saved (with AER software on your desktop or with web-based system in AQMD database).

If you use the software to complete your report, please submit your data file using the on-line option (enclose confirmation with your report), or submit a data diskette or CD with your report.

If you must use the paper forms to report emissions, you can get the necessary forms by:

- Print out from the enclosed CD,
- Download from AER web sites at:
  - ❖ [www.aqmd.gov/aer/aer.html](http://www.aqmd.gov/aer/aer.html)
  - ❖ [www.ecotek.com/aqmd/](http://www.ecotek.com/aqmd/)
- Call the Hotline at (714) 596 – 7456

## **NEW THIS REPORTING PERIOD:**

- 2007-2008 Reporting is applicable to six-month transitional reporting period (July 1, 2007 – December 31, 2007). Consequently all thresholds were halved as specified in Rule 301 (e).
- New Emission Fee Rates,
- AB2588 Quadrennial Report is not part of 2007-2008 reporting:
- New Equipment and Fuel Codes for Combustion Forms,
- New Fuel Codes for Forms B8 and B8U,
- Jet Fuel Code and Refinery Fuel Code description update,
- Special Requirement for Importing EPA TANKS Data due to 6-month reporting,
- NAICS Code,
- Changes to source numbers ONLY for sources with annual emission factor due to six-month reporting (selected sources on Forms P2, P2U, P1, P1U, R3, T1, R5 and B4/B4U for Cooling Towers and Dairies)...

**For detailed information please check Section 3 “What’s New this year?” in General Instruction Book.**